LCVC Member Listing Form

Completed Forms Must Be Returned Within 10 Days of Joining

LCVC publishes several publications each year that members receive free listings in. Please fill out the following form completely so the information that LCVC has on file for your business is current and up to date. This information will be used for various publications, brochures and on-line services. Please refer to the enclosed sheet for the information that is on file for your business.

Name of Business: _____ **Contact:** _____

Physical Address: _____ **City/State/Zip:** _____

Mailing Address: _____ **City/State/Zip:** _____

Telephone: _____ **Toll Free:** _____ **Fax:** _____

Web Address:

Business **E-mail Address:**

Contact **E-mail Address*:**

*** For LCVC use only. The contact e-mail address will not be published.**

Type of Business: Please check only the appropriate category for your business. If you have purchased multiple listings, please fill out a separate form for each listing.

- ❒ Advertising & Marketing Service
- ❒ Alcohol Beverage Distributor
- ❒ Attractions
- ❒ Banners, Flags & Signs
- ❒ Bed & Breakfast Inns
- ❒ Beverage & Softdrink Distributor
- ❒ Brochure Display Service
- ❒ Business Service (Legal, Insurance, Real Estate, etc.)
- ❒ Campground
- ❒ Catering Services/Facility
- ❒ Convention & Meeting Service
- ❒ Educational Training
- ❒ Entertainment & Meeting Facility
- ❒ Entertainment Service
- ❒ Event
- ❒ Food Manufacturer
- ❒ Golf Course
- ❒ Government/Non-Profit Agency
- ❒ Hotel/Motel
- ❒ Houseboat Rental
- ❒ Internet Service
- ❒ Media
- ❒ Medical Service
- ❒ Nightclub/Lounge
- ❒ Photography Service
- ❒ Presentation Graphics/Tradeshow Exhibits
- ❒ Printing & Copying Service
- ❒ Printing Service - Pre-Press
- ❒ Professional Sports Franchise
- ❒ Promotional Products
- ❒ Restaurant
- ❒ Security Service
- ❒ Shopping
- ❒ Specialty Foods
- ❒ Tour Services - Receptive Operator
- ❒ Tour Services - Specialized Tours/Guide
- ❒ Tour Services - Travel Agency
- ❒ Transportation - Air
- ❒ Transportation - Auto Rental
- ❒ Transportation - Charter Vehicle Service
- ❒ Transportation - Limousine Service

Credit Cards Accepted (check all that apply):

- ❒ American Express (AE)
- ❒ Carte Blanche (CB)
- ❒ Diner's Club (DC)
- ❒ Discover (DI)
- ❒ Holiday Inn (HI)
- ❒ Japanese Credit Bureau (JCB)
- ❒ Master Card (MC)
- ❒ Visa (V)

Hours of Operation:

Foreign Languages Spoken: ❒ Am. Sign Language (ASL) ❒ Arabic (AR) ❒ Asian (AS) ❒ French (F) ❒ German (G) ❒ Spanish (S)

Description of Business*: Please print clearly. Do not include any of the information already asked for on this form. Include all punctuation and spacing. LCVC reserves the right to alter listings to conform to editorial style, format and size restrictions.

***SPACE IS LIMITED TO 240 CHARACTERS. PLEASE PLACE ONE CHARACTER PER BOX. SPACES AND PUNCTUATION ARE INCLUDED IN THE CHARACTER COUNT.**

Please see back of form for categorical information.

For Accommodations Only:

Physical Location (check the **ONE** that best applies): ❒ Airport ❒ Central ❒ Downtown ❒ Highway ❒ Interstate

# of Sleeping Rooms:_____ **# of Meeting Rooms:** _____ **Range of Capacity:**_____ **Banquet Facilities:** ❒ Yes ❒ No

Banquet Capacity: _____ **Restaurant Dining Capacity:** _____ **Comp. Room for Group Escort:** ❒ Yes ❒ No

Services Available:

(A) Airport Transportation (Complimentary)
(B) Cable Television
(C) Car Rental
(D) Cocktail Lounge
(E) Coffee pots (in room)
(F) Concierge
(G) Data ports
(H) Executive Suites
(I) Foreign Currency Exchange
(J) Free continental breakfast/buffet
(K) Free Local Calls
(L) Free Parking
(M) Gift Shop
(N) Handicapped Facilities
(O) Jacuzzis (in room)
(P) Kennels
(Q) Kitchen Facilities
(R) Laundry Services/Facilities
(S) Microwave (in room)
(T) Movie Rental
(U) Porters Available
(V) Refrigerators (in room)
(W) Restaurant
(X) Room Service
(Y) Safe Deposit Boxes
(Z) Spa/Exercise Room
(aa) Swimming Pool (indoor)
(bb) Swimming Pool (outdoor)
(cc) Tennis Courts
(dd) Accept Collect Calls (Groups)
(ee) Accept Collect Calls (Individuals)

For Attractions Only:

Admission:

Time Required for Tour:_____ **Group rates?** ❒ Yes ❒ No **Minimum group size to qualify for the discount:** _____

Complimentary Admission for Group Escort: ❒ Yes ❒ No **Complimentary Admission for Group Driver:** ❒ Yes ❒ No

Categories (check all that apply):

❒ Cultural Attractions ❒ Food & Cooking School ❒ Gaming
❒ Gardens, Parks & Zoos ❒ Golf & Sports ❒ Kid Friendly
❒ Museums, Galleries & Studios ❒ Plantations & Historic Attractions ❒ Swamp Tours

For Restaurants Only:

Type of Cuisine (check all that apply):

❒ American ❒ Asian ❒ Bakery ❒ BBQ
❒ Cajun ❒ Contemporary South La. ❒ Continental ❒ Creole ❒ Family Style
❒ Fast Food ❒ Fine Dining ❒ Italian ❒ Middle Eastern ❒ Mexican
❒ Po-boys/Sandwiches ❒ Seafood ❒ Soul ❒ Steaks

Seating Capacity: _____ **Group rates?** ❒ Yes ❒ No **Minimum group size to qualify for the discount:** _____

Complimentary Meal for Group Escort: ❒ Yes ❒ No **Complimentary Meal for Group Driver:** ❒ Yes ❒ No

For Shopping Only:

Categories (check all that apply):

❒ Antiques & Collectibles ❒ Internet & Mail Order ❒ Louisiana Products
❒ Retail ❒ Specialty Shops

Print Name:_____ **Signature:** _____ **Date:** _____

Please Return Completed Form To:

Kaylie LeBlanc, Communications Coordinator
Lafayette Convention & Visitors Commission
P.O. Box 52066 • Lafayette, LA 70505
or Fax to (337) 232-0161

If any of the information listed changes, please notify Kaylie LeBlanc at (337) 232-3737 as soon as possible.